

PARKS AND RECREATION COMMISSION
Tuesday, August 14, 2018
MINUTES

I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:32 a.m. by Commissioner Eric Farrenkopf at the Claude Meitzenheimer Community Center, Sequoia Room.

COMMISSIONERS PRESENT:	Eric Farrenkopf	Armando daSilva
	Lori Fishbough	Ira Porchia

STAFF PRESENT:	Rob Hunt	Brian Beck
	J. Dean Johns	Kathy Melendez

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ira Porchia.

III. CITIZEN COMMENTS

None.

IV. COMMUNICATIONS

Director Hunt discussed the following for informational purposes:

Park Water Bond/Prop 68 update: Director Hunt stated that staff has been in contact with the State on the outcome of the grant monies. Tulare's per capita portion (which is based upon the City's population) should be approximately \$200,000 for park projects. The other portion of the grant is competitive under the Safe Neighborhood Parks Program through the State Department of Parks & Recreation for a total of \$277M. Staff will be looking at some potential projects and bring back to Commission for their consideration. Staff has been updating parks as grants are received but there are additional parks (Live Oak, Cypress, Bender and Blain) that still need updating. The State's tentative timeline for submitting applications will be Spring 2019 with project completion by Spring 2022.

Development Impact Fees update: Community Development Department will be taking to City Council in September the request to approve development impact fees. The adoption of these fees will unleash funds to update the Masterplan and needs assessment. The last Masterplan was adopted in early 2000. The adoption of the Masterplan will help in determining the direction the city will go in the next several years. Hunt stated that the Parks and Recreation Commission will be heavily involved in the process.

Job Recruitment: A recruitment has been opened for Recreation Supervisor due to the resignation of Hollie Tisthammer. She is now a teacher in Visalia. Beck stated there are over 35 applications that have been received and Human Resources is expecting interviews to begin by August 28. Staff is hoping the new person will be in place by early October.

V. CONSENT CALENDAR

It was motioned by Commissioner daSilva and seconded by Commissioner Fishbough that the item on the consent calendar be approved as presented. All in favor (4-0).

- 1) Approve Commission minutes of June 12, 2018, regular meeting

VI. ITEMS OF STUDENT INTERESTS

None

VII. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

VIII. GENERAL BUSINESS

(1) Recreation Division attendance report for the months of June and July 2018 and review of cost recovery reports

Recreation Manager Beck reported on the following: Beck reviewed the monthly attendance reports for June and July, noting that Summer Camp participation had a significant increase over 2017, the movie night held at Mulcahy Park was very well attended with over 100 moviegoers. Beck advised that the fa//winter activity guides have arrived and will be distributed to all schools, youth tournaments have increased, there was an increase in the number of swimmers during public swim compared to 2017, instructional classes are going well, and staff is preparing for Kids Day on August 18.

Beck reviewed cost recovery reports and advised Commission that Summer Camp revenues recouped 153%, however, the free summer drop-in program had no revenue recouped. Beck wanted Commission to know that Bill Ingram, Pat Hillman, and Ken Lange were the driving forces behind the concert series.

(2) Staff report on park maintenance operations for the months of June and July 2018 and update on park projects and special events

Parks Manager Johns reviewed the report submitted for informational purposes. Johns noted that the maintenance contracts for the landscape and maintenance districts are expiring in early 2019. Bid packets are expected to be available in October. Staff has been working on the documents and has forwarded to legal counsel for review. Johns reviewed the timeline for the proposals. Also noted was the coordination of sidewalk repairs throughout the city with the Streets Division to alleviate trip hazards.

Johns stated that staff has been working diligently with the Police Department and Code Enforcement to develop strategies on homelessness. Commissioner Porchia noted that the school district will be erecting signage on school property. Director Hunt mentioned that the city is developing a strike team and the cost will be shared citywide amongst the various agencies. They will be concentrating on efforts at Centennial Park, Zumwalt Park and the Santa Fe Trail.

Parks Manager Johns reported there were 624 SWAP hours in June and 688 hours in July.

VI. ITEMS OF COMMISSION INTEREST

None.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:05 a.m.